



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

To: Honorable James Loyce, Jr. M.S., President, San Francisco Health Commission,
Members of the Health Commission

Through: Dr. Grant Colfax, Director of Health

Through: Roland Pickens, Director of San Francisco Health Network

From: Margaret A. Rykowski, Acting CEO, Laguna Honda Hospital and Rehabilitation
Center

Date: January 21, 2020

Subject: Laguna Honda Gift Fund Budget Modification

The Friends of Laguna Honda made a cash gift of thirty-six thousand eighth dollars (\$36,800.00) to the Laguna Honda Gift Fund and specified that their gift should fund the Centers of Excellence Wish List. Laguna Honda hospital-wide policy 45-01, Gift Fund Management, requires that gifts to the Gift Fund are expended consistent with the intentions of the donors and that the annual Gift Fund budget be approved by the Health Commission as well as any modifications to that budget. Secondary to the gift, Laguna Honda Hospital requests a modification to the Laguna Honda Gift Fund budget for fiscal year 2019-2020.

The Health Commission previously approved the fiscal year 19-20 Laguna Honda Gift Fund budget, including \$25,000 for the line item, Centers of Excellence Wish List. Laguna Honda Hospital requests that the budget for the Centers of Excellence be increased by thirty-six thousand eight hundred dollars (\$36,800.00) to sixty-one thousand eight hundred dollars (\$61,800.00).

The Centers of Excellence Wish List program allows hospital departments and resident neighborhoods to request and obtain equipment, supplies, and materials that have a direct benefit to the residents of Laguna Honda Hospital within the milieu of specialty programs of the hospital.

Please contact me if there are any questions or if additional information is needed.

**Laguna Honda Hospital and Rehabilitation Center
 Gift Fund Expenditure Budget
 FY2019-2020**

Expenditure Category	FY19-20 Approved Budget	FY 19-20 Proposed Budget Revision
Activity Therapy Programs	\$ 59,000	\$ 59,000
Art With Elders	\$ 48,800	\$ 48,800
Behavioral Health	\$ 2,200	\$ 2,200
End-of-Life Programs	\$ 18,500	\$ 18,500
Hospital-wide Special Events	\$ 42,180	\$ 42,180
Latin Voices Choir	\$ 19,350	\$ 19,350
Medical Clowning Project	\$ 58,240	\$ 58,240
Memory Care Programs	\$ 22,000	\$ 22,000
Miscellaneous for Benefit of Resident(s)	\$ 32,000	\$ 32,000
Palliative Care Community Events	\$ 12,000	\$ 12,000
Positive Care Program Events	\$ 2,700	\$ 2,700
Rehabilitation Programs	\$ 15,200	\$ 15,200
Special Food and Beverages	\$ 47,500	\$ 47,500
Technology Programs	\$ 21,500	\$ 21,500
Centers of Excellence Wish List	\$ 25,000	\$ 61,800
TOTAL	\$ 426,170	\$ 462,970